

LESSINGHAM PARISH COUNCIL

Serving the communities of Lessingham, Hempstead and Eccles on Sea

Tel: 07979109019; Email: clerk@lessinghamparishcouncil.gov.uk Web: www.lessinghamparishcouncil.gov.uk

Chair: Mr Peter Peruzzi

Parish Clerk: Mrs Sara Burns

To Members of the Council,

You are hereby summoned to attend a meeting of Lessingham Parish Council on **Tuesday 8th September 2026 at 7.30pm at Lessingham Village Hall** for the purpose of the transacting following business:

S. Burns Parish Clerk 3rd September 2026

1. **To Consider apologies for absence**
2. **Declaration of interest for items on the agenda and applications for dispensation**
3. **Public Forum**
 - a. Public
 - b. County / District Councillors
 - c. Police
4. **To approve the minutes of the meeting held on 14th July 2026**
5. **To consider applications for co-options of Parish Councillor (2 vacancies)**
6. **Chair Report**
7. **Finance**
 - a. To note income, expenditure and bank balances to the 31st August 2026 (see enclosed)
 - b. To consider payment of the following:

i.	Sara-Louise Burns	Salary July & Aug 2026	£334.72
ii.	HMRC	PAYE July & Aug 2026	£81.00
iii.	Sara-Louise Burns	Expenses (Printer Ink)	£43.49
 - c. To ratify the following payments:

i.	Lessingham Village Hall	Hall hire Jan – July 2026	£63.75
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 - d. To discuss and agree a donation to Happisburgh Coastwatch (email circulated)
 - e. National Joint Councils (NJC) Pay Scales 2026-27
To approve Clerk salary increase in line with NJC pay scales for 2026-27:
SCP 15 £15.56ph to SCP 15 £16.08ph
To approve back dated payment of increase to April 2026
8. **Correspondence**
 - a. Invitation to Peoples Emergency Briefing film screening in Sheringham, details circulated.
9. **Planning**
 - a. New Applications
None
 - b. Applications considered between meetings
None
 - c. Decisions
NMA/26/1710 – Mirabella, Bush Drive, Bush Estate, Eccles-on-sea - non-material amendment to planning permission PF/25/0238 (Demolition of existing 2-bed bungalow and erection of

replacement single storey 2-bed dwelling (self-build) to allow for change in colour of external wall cladding from yellow to black. - **Approved**

10. Policies to review (see enclosed):

- a. Health and Safety
- b. Financial Regulations
- c. Standing Orders
- d. Training

11. Highways and Parish Assets

- a. To report general highway issues
- b. To report any issues within the parish and general parish council assets
- c. Signs at Bush Estate
 - i. Environment Agency to reinstate signs at the flood gates

12. Items for inclusion on the next agenda

13. Date of next meeting: Tuesday 10th November 2026 7.30pm at Lessingham Village Hall