LESSINGHAM PARISH COUNCIL

Serving the communities of Lessingham, Hempstead and Eccles on Sea

Tel: 07979109019; Email: clerk@lessinghamparishcouncil.gov.uk Web: www.lessinghamparishcouncil.gov.uk

Chair: Mr Peter Peruzzi Parish Clerk: Mrs Sara Burns

To Members of the Council,

You are hereby summoned to attend a meeting of Lessingham Parish Council on **Tuesday 10th November 2026 at 7.30pm at Lessingham Village Hall** for the purpose of the transacting following business:

S.Burns Parish Clerk 5th November 2026

1. **To Consider apologies for absence**

2. **Declaration of interest for items on the agenda and applications for dispensation**

3. **Public Forum**
   a. Public
   b. County / District Councillors
   c. Police

4. **To approve the minutes of the meeting held on Tuesday 8th September 2026 and Tuesday 6th October 2026**

5. **Chair Report**

6. **Finance**
   a. **To note income, expenditure and bank balances to the 31st October 2026 (see enclosed)**

   b. **To consider payment of the following:**

i.	Sara-Louise Burns	Salary Sept & Oct 2026	£334.22
ii.	HMRC	PAYE Sept & Oct 2026	£81.20

   c. **To ratify the following payments:**

i.	NPTS	Autumn Seminar	£28.80 (note two thirds to be paid by Mautby PC and Oulton PC)
ii.	Sara-Louise Burns	Salary arrears April – Aug 26	£27.85
iii.	HMRC	Tax arrears April – Aug 26	£7.00

   d. **To discuss and approve Budget for 2027-28 (see enclosed)**

   e. **To consider Councillor training with NPTS**
   3rd February 2027 – 7-9pm Online - £64.00 + £12.80 VAT
   22nd March 2027 10-3pm Face 2 Face - £68.00 + £13.80 VAT

7. **To note circulated correspondence and consultations**
   a. RSPB end of season meeting minutes.
   b. New Beat Manager – PC Jack Houghton - covering the Parish.
   c. The Broads Society third annual lecture
   d. Eccles Beach Caravan Park (EBCP) Letter to residents regarding road resurfacing.
   e. Upper Thurne Working Group meeting, Thursday 3rd December.
   f. NCC Local List for Validation of Planning Applications Consultation Draft 2026
   g. Winter Ready drop in event – Stalham Library 10th November

8. **Planning**
   a. New Applications
   PF/26/2211 - Willowmere, The Street, Lessingham - Replacement of existing swimming pool enclosure using the same footprint and same height as the existing structure.

b. Applications considered between meetings
LA/26/1883 - Little Manor House Heath Road Hempstead Lessingham - Emergency remedial works to roof timbers (severely decayed and failing), and replacement of the existing fixed wooden ladder-type staircase with a solid wood paddle tread staircase – **No objection**

RV/26/2106 - Mirabella, Bush Drive, Bush Estate, Eccles-on-sea, Norwich, Norfolk, NR12 0SF - Demolition of existing 2-bed bungalow and erection of replacement single storey 2-bed dwelling (self-build), without complying with condition 3 (materials) of planning permission PF/25/0238 to allow replacement of external wall corrugated fibre-cement cladding with vertical timber cladding – **No objection**

c. Decisions
LA/26/1883 - Little Manor House Heath Road Hempstead Lessingham - Emergency remedial works to roof timbers (severely decayed and failing), and replacement of the existing fixed wooden ladder-type staircase with a solid wood paddle tread staircase – **Approve**

d. Other Planning Matters
   i. To note response from NCC Highways regarding conflicting responses to PF/26/1772 and PF/24/0056
   ii. To receive an update from NCC National Trails regarding the positioning of the BOAT 20.

9. To discuss and agree a working group for signs in Eccles and Bush Estate

10. Highways and Parish Assets
   a. To report general highway issues
      i. To note NCC Street works response to Anglian Water road closure on School Road.

   b. To report any other issues within the parish and general parish council assets
      i. To note the Parish Council laptop no longer functions and will be disposed of appropriately.

   c. To discuss Village Hall improvements

11. Policies to review:
   a. Bullying and harassment (Previously Dignity at work)
   b. Equality and Diversity (Previously Equal Opportunities)
   c. Retention of documents (Previously File Retention)

12. To discuss and consider a Community Emergency/Resilience plan

13. To agree 2027 meeting dates (see enclosed)

14. Items for inclusion on the next agenda

15. Date of next meeting: 12th January 2026 7.30pm at Lessingham Village Hall