

LESSINGHAM PARISH COUNCIL

Serving the communities of Lessingham, Hempstead and Eccles on Sea

Tel: 07979109019; Email: clerk@lessinghamparishcouncil.gov.uk Web: www.lessinghamparishcouncil.gov.uk

Chair: Mr Peter Peruzzi

Parish Clerk: Mrs Sara Burns

To Members of the Council,

You are hereby summoned to attend a meeting of Lessingham Parish Council on **Tuesday 13th January 2026 at 7.30pm at Lessingham Village Hall** for the purpose of the transacting following business:

S. Burns Parish Clerk Wednesday 7th January 2026

1. **To Consider apologies for absence**
2. **Declaration of interest for items on the agenda and applications for dispensation**
3. **Public Forum**
 - a. Public
 - b. County / District Councillors
 - c. Police
4. **To approve the minutes of the meeting held on Tuesday 9th December 2026**
5. **To consider applications for co-options of Parish Councillor (1 vacancy)**
6. **Chair Report**
7. **Clerk Report**
 - a. Made the donation to East Anglian Air Ambulance, who noted they are very thankful for the Parish Council's donation.
 - b. New website is now live.
8. **Finance**
 - a. To note the financial update 2025/26, bank reconciliation and receipts since last meeting
 - b. To consider payment of the following:

i.	Sara-Louise Burns	Salary Nov & Dec 2025	£329.40
ii.	HMRC	PAYE Nov & Dec 2025	£79.80
 - c. Payments made:

i.	Steve Jackman	Website update	£175
ii.	East Anglian Air Ambulance	Donation	£100
 - d. To approve the 2026/27 budget and precept request
 - e. To appoint internal auditor for 25/26 accounts
9. **Correspondence and Consultations**
 - a. Parish/Town Council Shared Perspective on LGR from Wells Town Council
 - b. NNDC Draft Response to MHCLG Consultation on LGR
10. **Planning**
 - a. New Applications
None
 - b. Applications considered between meetings
PF/25/2595 – The Shack, Church Lane, Bush Estate, Eccles-on-Sea – Erection of boundary fence 1.65m high, retrospective – **No Objections**

- c. Decisions
PF/25/1868 – Stone House Farm, Ingham Road - Change of use of detached brick storage barn to annexe to main dwelling. Associated external alterations - **Approved**

11. Highways and Parish Assets

- a. To report general highway issues
 - i. Signs at Bush Estate

- b. To report any issues within the parish and general parish council assets
 - i. Car parking price increase - It has been proposed that car parking tariffs will see an inflationary increase for the new financial year of 3.8%. This will be to 5p /10p increments. (e.g £2.10 per hour proposed to £2.20 per hour).
The proposal will be going to public consultation in January with a potential commencement from April 2026. Details of this will be in local newspaper, our website and displayed at each of our car parks.
 - ii. Discuss and agree any action regarding the closure of the flood gates at Duffield's Gap
 - iii. To discuss road gritting and the Salt Bins in the Parish.

12. Policies to review and adopt

To adopt the following policies:

- a. Data Information Audit

To review the following policies:

- a. Risk Assessment Schedule
- b. Filming at Meetings
- c. Press & Media

13. Items for inclusion on the next agenda

14. Date of next meeting: Tuesday 10th March 2026 7.30pm at Lessingham Village Hall