

# LESSINGHAM PARISH COUNCIL

*Serving the communities of Lessingham, Hempstead and Eccles on Sea*

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Chair: Mr Peter Peruzzi

Parish Clerk: Mrs Sara Burns

## To Members of the Council,

You are hereby summoned to attend a meeting of Lessingham Parish Council on **Tuesday 12<sup>th</sup> May 2026 at 7.30pm at Lessingham Village Hall** for the purpose of the transacting following business:

*S. Burns* Parish Clerk 3<sup>rd</sup> May 2026

1. **Election of Chair**
2. **Election of Vice Chair**
3. **To Consider apologies for absence**
4. **Declaration of interest for items on the agenda and applications for dispensation**
5. **Public Forum**
  - a. Public
  - b. County / District Councillors
  - c. Police
6. **To approve the minutes of the meeting held on Tuesday 10<sup>th</sup> March 2026**
7. **To consider applications for co-options of Parish Councillor (2 vacancies)**
8. **Chair Report**
9. **Clerk Report**
  - a. Signs at Bush Estate:

Emailed NNDC regarding Heath Road/Church Lane road sign, response from NNDC as follows:  
'This is an interesting one as it's a private estate and is actually a through road as it has other exits onto Beach Road, and Cart Gap Road. Therefore, we wouldn't make a change to the sign at Church Lane junction with Heath Road.  
However, being that the Bush estate is wholly private, it may be worth the estate installing signs (similar to "Private Estate, no through traffic") at each entry to the estate. These would have to be purchased and installed at their expense. I can give details of a company we use for road signs as [G&G Signs, Road Traffic Signs, Street name plates](#)'  
Contacted Happisburgh Parish Council on 09/04 and 20/04 – no response yet.  
Member of the public contacted the Parish Council regarding a broken sign on the junction of Abbots Way and Church Lane on Bush estate, Clerk responded and let the member of the public know this will be discussed along with the other proposed signs.
10. **Finance**
  - a. To Approve End of Year Accounts 2025/26 (See Enclosed)
    - i. To note end of year finances
    - ii. To approve Certificate of Exemption from External Audit
    - iii. To receive and note Internal Audit Report
    - iv. To approve the Annual Governance Statement
    - v. To approve the Annual Accounting Statements
  - b. To note income, expenditure and bank balances to the 30<sup>th</sup> April (see enclosed)
  - c. To consider Clerks pay scale increase.  
As per contract of employment, to consider increase of salary from SCP14 (£2395 pa) to SCP15 (£2434.38 pa).

